

## Quality Policy

We are committed to maintaining a high level of quality workplace practices to ensure that we have a high-performing, quality finished product that is delivered on time. Groundfix is committed to providing services that give complete satisfaction to customers. Our goal is to try to maintain a quality system throughout the work process to achieve the best-finished product possible without compromising our speed of service. We will make quality a priority in all our workplaces, and we will require active participation from both Management and Employees to achieve this. Managers and Supervisors will be the role models and leaders in this process. Our team has a genuine reputation for quality and reliability, so we strive to achieve growth and a leading position in the market by:

1. Systematically pre-plan and prepare our workplace to ensure our Employees have the right plant, tools, skills and information to work effectively and efficiently.
2. Involving our Employees in the development and review of any QA/QC processes or activities that will benefit them or the company.
3. Inducting New Employees, Temps and Subcontractors to ensure they understand our site plan and systems to ensure we work together to achieve the best possible result.
4. Training and supervising our Employees to ensure they develop the competency to work both efficiently and effectively, with a high level of workmanship.
5. Supervising our Subcontractors as necessary to ensure they use proper techniques and achieve a high level of work.
6. Establishing objectives and monitoring our workplace to ensure our planned controls are effective and lead to an effective and quality product.
7. Maintaining all plant and equipment to ensure it is at optimum performance.
8. Require all Managers and Supervisors to ensure our QA system functions well.
9. Expect Employees and Sub-Contractors to take responsibility for their work and take pride in their workmanship.
10. Periodically reviewing our QA systems as part of our goal of Continuous Improvement and to establish measurable objectives and targets.
11. Providing consistent quality services to all our customers.
12. Complying with all applicable requirements and continually improving the effectiveness of the IMS by defining and achieving key quality objectives.
13. Creating teamwork and an innovative approach to the environment.
14. Consistently producing high-quality work by meeting specified requirements.
15. Building and maintaining strong client relationships.
16. Ensuring all materials provided consistently meet specified requirements.
17. Undertaking a handover review of new projects.
18. Having defined quality project management and implementation processes.
19. Groundfix is committed to building on these strengths through quality systems and the company's philosophy of nurturing and growing a team approach between the client, consultant, and contractor.
20. The quality processes Groundfix develop and improve have a sound foundation for producing quality work and meeting clients' expectations.

The future of Groundfix depends on our continual performance and producing high-quality work, and the ongoing development of team members to ensure that quality, skills, and knowledge are collectively maintained and constantly improved upon.

Top Management	Date
<p style="color: blue;">BOURKE Simon </p>	<p style="color: blue;">_____ 18/01/2022</p>
<p style="color: blue;">WILSON Justin </p>	<p style="color: blue;">_____ 18/01/2022</p>

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